



<https://usaremotejob.pro/job/amazon-data-entry-associate-virtual-remote-job/>

Amazon Data Entry Associate (Virtual/Remote Job)

Description

Amazon is seeking a high-judgment, detail-oriented **Data Associate** to join our Remote Operations team. In this role, you will be responsible for the ingestion, validation, and maintenance of data sets that power our global marketplaces and internal systems.

We are looking for candidates who take **Ownership** of their work, possess a high **Bias for Action**, and can maintain peak accuracy in a fast-paced, independent environment.

Key Responsibilities

- **Data Ingestion:** Accurately input and update high volumes of data into proprietary Amazon systems and databases.
- **Audit & Quality Control:** Perform routine quality checks to identify, flag, and resolve data discrepancies or “bugs” in the system.
- **SOP Adherence:** Follow complex, written Standard Operating Procedures to ensure global data consistency.
- **Deliver Results:** Consistently meet or exceed daily productivity and quality SLAs (Service Level Agreements).
- **Cross-Functional Support:** Collaborate with team leads to flag technical issues and suggest process improvements.

Qualifications

Basic Requirements:

- High school diploma or equivalent.
- **Technical Literacy:** Proficiency with Microsoft Excel (sorting, filtering, basic formulas) and general web-based tools.
- **Attention to Detail:** Proven ability to manage repetitive tasks with a near-zero error rate.
- **Communication:** Strong written English skills for documenting errors and collaborating with remote teams.

Technical Requirements:

- A dedicated, quiet, and distraction-free home office.
- Reliable high-speed internet (Minimum 25 Mbps download / 10 Mbps upload).
- Ability to troubleshoot basic software issues independently.

Benefits & Growth

- **Flexible Scheduling:** Design a shift that supports a healthy work-life balance.
- **Career Choice:** Access to Amazon’s internal upskilling and tuition assistance programs.

Hiring organization

Amazon

Employment Type

Full-time

Job Location

Remote work from: US

Working Hours

8

Base Salary

USD 20 - USD 30

Date posted

April 3, 2026

Valid through

30.12.2026

- **Global Impact:** Be part of a diverse team that prioritizes safety, inclusion, and innovation.

How to Apply

1. Visit **amazon.jobs**.
2. Search for keyword “**Data Associate**” or “**Virtual Operations.**”
3. Complete the online **Work Styles Assessment** and upload your resume.